



Agenda

Licensing and Regulatory Sub-Committee

Wednesday, 18 January 2023 at 2.00 pm

New Council Chamber, Town Hall, Reigate



This meeting will take place in the Town Hall, Castlefield Road, Reigate. Members of the public, Officers and Visiting Members may attend remotely or in person.

All attendees at the meeting have personal responsibility for adhering to any Covid control measures. Attendees are welcome to wear face coverings if they wish.



Members of the public may observe the proceedings live on the Council's [website](#).

Members:

S. Sinden (Chairman), M Elbourne and N.C Moses

Substitutes:

Conservatives:

Residents Group: G. Adamson and P. Harp

Green Party: J. Booton, P. Chandler, V. Chester, J. C. S. Essex, A. Proudfoot, S. McKenna and R. Ritter

Liberal Democrats S. A. Kulka

Mari Roberts-Wood- Managing Director

For enquiries regarding this agenda;

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1. Apologies for absence

To receive any apologies for absence.

2. Declarations of interest

To receive any declarations of interest.

3. Minutes (Pages 5 - 6)

To confirm as a correct record the Minutes of the previous meeting.

4. Mediated Applications (Pages 7 - 10)

To note and confirm the following applications determined through mediation without the need for a hearing:

- a) 22/02625/LAPREM for a new Premises Licence: Brand Events TMN Ltd, Pub in the Park, Priory Park, Bell Street, Reigate.
- b) 22/02476/LAPREM for a new Premises Licence: Simply Bridget, 59 Victoria Road, Horley.
- c) To note and confirm any applications agreed through mediation following publication of the agenda.



Our meetings

As we would all appreciate, our meetings will be conducted in a spirit of mutual respect and trust, working together for the benefit of our Community and the Council, and in accordance with our Member Code of Conduct. Courtesy will be shown to all those taking part.



Streaming of meetings

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Accessibility

The Council's agenda and minutes are provided in English. However, the Council also embraces its duty to anticipate the need to provide documents in different formats, such as audio, large print or in other languages. The Council will provide such formats where a need is identified prior to publication or on request.



Notice is given of the intention to hold any part of this meeting in private for consideration of any reports containing "exempt" information, which will be marked accordingly.

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Minutes of a meeting of the **Licensing and Regulatory Sub-Committee** held at the **New Council Chamber - Town Hall, Reigate** on **Wednesday, 9 November 2022 at 6.30 pm.**

Present: Councillors R. Absalom (Chairman), S. Sinden, and R. S. Turner ;

Visiting Members present: J. Baker

4 Apologies for absence

There were none.

5 Declarations of interest

Councillor Absalom declared a non-pecuniary interest in item 4b due to being a ward Councillor for the Reigate ward.

6 Minutes

The minutes from the meeting held on 14 July 2022 were **APPROVED**.

7 Mediated Applications

RESOLVED that the following applications determined through mediation be **NOTED** and **CONFIRMED**;

- a) 22/01267/LAPREM to extend the Sunday hours of operation for the Premises Licence: Banstead Cricket Club-2nd Pitch Avenue Road Banstead.
- b) 22/01158/LAPREM for a new Premises Licence: Roka Deli, 21 High Street, Reigate.
- c) 22/01283/LAPREM for a new Premises Licence: The Basement, Victoria House (ground floor and basement), Consort Way, Horley.

The meeting finished at 6.35 pm

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**Application reference 22/02625/LAPREM
Pub in the Park, Priory Park, Bell Street, Reigate**

The applicant, Brand Events TM Ltd, has applied to use a section of the park for a three-day food and music festival celebrating gastropub dining from across the UK. The Council is advised that, under an invitation from Tom Kerridge, celebrity chefs will be producing Michelin starred dining, replicating dishes from each of their own pubs, whilst the audience enjoys live music and boutique shopping in a relaxed pub garden atmosphere.

The Premises Licence will be restricted to one 3-day event per calendar year with a capacity of 4,999 persons on site at any one time. Activities include regulated entertainment in the form of films; live and recorded music from 11:00hrs to 22:45hrs Friday and Saturday and 11:00hrs to 19:15hrs Sunday. Alcohol sales for onsite consumption will cease 15 minutes prior to these terminal hours.

The application lists key dates by which responsible authorities and relevant organisations will be notified and supplied with final copies of key information and documentation

The following mediated conditions were agreed with the responsible authority for Environmental Protection following their objection.

1.Brand Events TM Ltd will arrange for a noise management plan* to be submitted to the Council's Environmental Protection Team Leader at least three calendar months in advanced of the proposed event dates. In addition to the plan, sound propagation tests shall be undertaken by a suitably qualified person on the first day of the event, before the event official starts and after the school has finished for the day, as to not cause undue disturbance.

2.The report(s) should ensure that measures shall be put in place in order to ensure that the noise levels below will be met;
The sound levels from music at the event will not exceed 70dBA measured as a 15 minute LAeq over any 15 minute period when measured at or close to the boundary of any residential premises to which the organisers are allowed access.

3. Residents in the immediate vicinity shall be notified one month in advance by means of a suitable leaflet giving the date and times of the event and a telephone number to whom complaints can be referred to.

4. A named person with allocated telephone number for complaints will be provided to the Local Authority's Licensing and EH departments no less than seven days prior to the event. This person will be contactable throughout the duration of the event by the Council, noting these details are not to be shared with the public.

5. There shall be no live music after 22:45 hours and no recorded music (including background music) after 22:45 hours.

Agenda Item 4

*Organisers should produce a Noise Management Plan. Organisers need to demonstrate in the assessment that the location of all stages and marquees where music is to be played has been planned so as to minimise the impact on the noise sensitive premises identified. Any measures to mitigate the noise levels from the music sources must also be considered in the Noise Risk Assessment and implemented accordingly

As a minimum the noise risk assessment should:

- Include a plan of the premises or site, to a scale of 1:500 (or a scale which shows all locations where music will be played), marked with the locations and dimensions of the stages, marquees, generators and other temporary structures to be used during the event, should be provided.
- Identify noise sensitive premises (includes premises used for residential purposes, hospitals, schools and similar, places of worship and any premises used for any other purposes likely to be affected by the music)
- Demonstrate in the assessment that the location of all external stages and marquees where music is to be played has been planned so as to minimise their impact on the noise sensitive premises identified.
- Demonstrate that the programme of events for stages and marquees where music is to be played has been planned so as to minimise the impact on the noise sensitive premises identified. The assessment should include a schedule of events listing the times of the bands, DJ's and any other music, including the location within the premises or site, and the type of music etc.
- Consider any measures to mitigate the noise levels from the music sources for example the use of delay or circuit speakers, and compressors or limiters on the sound system. It is also important to set maximum levels for the low frequency levels (bass) as these cause the most disturbances to local residents.

Application 22/02476/LAPREM

SIMPLY BRIDGET @RH6, 59 VICTORIA ROAD HORLEY SURREY RH6 7QH

The application by Josephine Treacy is for a new premises licence to operate as a licensed café/cocktail bar. The applicant requested permission for live and recorded music, late night refreshment and the retail sale of alcohol.

The premises opening hours are 07:00 to 00:30 hours seven days a week. With licensable activities:

- supply of alcohol for on sale consumption 11:00 hours 00:00 hours
- late-night refreshments indoors 23:00 hours to 0100 hours
- live and recorded music indoors from 23:00 hours to 00:00 hour

Non-standard timings requested 11:00 hours to 0100 hours Christmas Eve and New Year's Eve across all activities.

The following mediated conditions were agreed with the Police following their objections:

1. Outdoor seating to be vacated by 2200hrs and tables and chairs to be secured. *(To note the application plan does not currently identify an outdoor area and this is likely to be the subject of a separate application in the future).*
2. The number of persons smoking at any one time at the designated smoking area is limited to five persons. Person's smoking are not permitted to have drinking vessels with them.
3. No persons under 21 are permitted on the premises after 2100hrs
4. No persons are permitted entry or re -entry after 2300hrs
5. A minimum of two SIA shall be on duty on a Friday and a Saturday and New Year's Eve and Christmas Eve from 2000hrs until the premises has closed and customers dispersed.
6. The Premises Licence Holder shall maintain a record of alcohol sales refused and make that record available to surrey police or an authorised officer
7. The Premises Licence Holder shall maintain an incident record of any incident that would undermine the licensing objectives and make that record available to surrey police or an authorised officer

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